

LEAVENWORTH REGIONAL CATHOLIC SCHOOL SYSTEM
BOARD OF TRUSTEES MEETING MINUTES
February 27, 2018

Minutes from the January 23, 2018 regular meeting were amended under the 'Reports' section A1 regarding accruing additional expenses during the Custodian's illness. This statement should have read 'may incur additional expenses'. Motion was made to approve the minutes as amended.

Reports:

A. Finance Committee – Beth Sanford

1. Review of unplanned expenses included: replacement of Smart board projector which will cost approximately \$400-\$600. Also, due to potential security issue, would like to upgrade the doors on the south end of the Preschool campus. Approximate cost is \$710.
2. Father Phil purchased the new battery need for the AED machine at the Preschool campus.
3. SY 18-19 Budget: Discussion of Salary increase schedule prepared and presented by staff. Direction was given to Evie that the Board would like to see several draft versions of the SY 18-19 Budget. Evie will work with the Administrative staff, as well as the Finance committee members to create draft budgets.

Motion was made and unanimously approved to accept the Finance committee meeting minutes as written.

B. Principals Report – Evie Porter

1. Xavier is 'MVP' of Houghton Mifflin Harcourt 'Word Up National Challenge'. A representative visited Xavier and awarded a banner, \$250 worth of books and medals to the top three MVP (two 4th graders and one 5th grader)!
2. Scholarships have been identified for recipients for SY 18-19, however, 'congrats' letters were only sent to recipients who are fully enrolled & have paid fees.
3. SY 18-19 will be a year of Accreditation.
4. Payment to reserve the Leavenworth Community Center has been made in order to reserve the gymnasium for Athletic games.
5. Still seeking to fill a Counselor position for SY 18-19.

C. Facilities Committee – Mike Cyr (absent)

1. Mulch grant proposal has been submitted and hope to receive the decision sometime in April.
2. Parking lot crack sealing completion will take place over the next month.
3. Waiting on insurance inspection (on-going) results and status of defects (if any).

Next Regular meeting: Tuesday, March 20, 2018 at the Xavier campus at 5:30 p.m.