

**LEAVENWORTH REGIONAL CATHOLIC SCHOOL SYSTEM
BOARD OF TRUSTEES MEETING MINUTES
December 19, 2017**

Highlights:

Minutes from the November 14, 2017 regular meeting were amended to reflect several changes: Under 'Finance Committee' section, Item #2B, initial minute's stated K-8 tuition was not adjusted/raised. This item should have read was adjusted/raised. Also, item #3B should have reflected "K-8 family's current tickets to sell are 11" (versus current tickets to sell are 10, which was initially recorded). Minutes were approved as amended.

Reports:

A. Finance Committee – Beth Sanford

1. Unplanned expenses for the month include the following: AED machine batteries and pads, internet connectivity issues at the 2nd Avenue campus (related to the new payroll system), spare tire on minivan and the phone system. The majority of these unplanned expenses were easily remedied with the exception of the phone system. NCS may have a company that is willing to donate a phone system that would work for our system, at a reduced price of approximately \$5,000. More information is to follow regarding the phone system.
2. SY 18-19 Budget Development: Staff continues to review line items and adjust expenses are necessary.

Motion was made and unanimously approved to accept the Finance committee meeting minutes as written.

B. Principals Report – Evie Porter

1. Advent service projects were successfully completed, reaffirming the mission of our school and the humility of our students and parents.
2. Tuition and scholarship letters have been sent out. Deadline to apply is January 2018. Re-enrollment will also begin January 2018 and will be mostly on-line (with a few exceptions).
3. Athletics: Boys basketball 'Home' games will begin after Christmas break at the Leavenworth Community Center.
4. Executive committee has provided approval for Evie to seek a Part-time counselor for the remainder of SY 17-18. Also continue to look for a part time Nurse and substitutes.

C. Facilities Committee – Mike Cyr

1. Researching grants for all areas. Looking in to utilizing rubberized mulch and researching playground equipment.

Next Regular meeting: Tuesday, January 23, 2017 at the Xavier campus at 4:30 p.m.